| **Cambridgeshire**  Pension Fund | **Northamptonshire**  Pension Fund |
| --- | --- |

**Local Government Pension Scheme – change of bank details form**

**Section 1 – Personal details**

| **Question** | **Answer** |
| --- | --- |
| Surname |  |
| First names(s) |  |
| Title |  |
| Previous surname(s) |  |
| Date of birth |  |
| National insurance number |  |
| Address |  |
| Post code |  |
| Home email address |  |
| Home phone number |  |
| Mobile phone number |  |

**Section 2 – Current bank details**

Please enter your current bank or building society details only.

**Payment to bank account**

| **Question** | **Answer** |
| --- | --- |
| Name(s) of account holder(s) |  |
| Name of bank |  |
| Address of bank |  |
| Bank sort code |  |
| Bank account number |  |

**Payment to building society account**

| **Question** | **Answer** |
| --- | --- |
| Name(s) of account holder(s) |  |
| Name of building society |  |
| Address of building society |  |
| Building society sort code |  |
| Account holder(s) building society account number |  |
| Roll number \* |  |
| Building society bank \* |  |
| Building society bank account number \* |  |

\* Only applicable in certain circumstances.

**Section 3 – New bank details**

Please only chose one method. If in doubt, please ask your bank or building society before completing the fields in this section.

**Payment to bank account**

| **Question** | **Answer** |
| --- | --- |
| Name(s) of account holder(s) |  |
| Name of bank |  |
| Address of bank |  |
| Bank sort code |  |
| Bank account number |  |

**Payment to building society account**

| **Question** | **Answer** |
| --- | --- |
| Name(s) of account holder(s) |  |
| Name of building society |  |
| Address of building society |  |
| Building society sort code |  |
| Account holder(s) building society account number |  |
| Roll number \* |  |
| Building society bank \* |  |
| Building society bank account number \* |  |

\* Only applicable in certain circumstances.

**Section 4 – Authorisation**

| **Question** | **Answer** |
| --- | --- |
| Name |  |
| Signature (only required if form is returned by post or email) |  |
| Date |  |

Please return the completed form either by:

* Securely uploading it to your [online pension account](https://lgssmember.pensiondetails.co.uk/home/login/index2.html); or
* scanning and emailing it to [pensions@westnorthants.gov.uk](mailto:pensions@westnorthants.gov.uk) , it’s recommended that you password protect any documentation that has personal information if possible; or
* Sending it to - Pensions Service, West Northamptonshire Council, One Angel Square, Angel Street, Northampton, NN1 1ED.

The Cambridgeshire Pension Fund and Northamptonshire Pension Fund are a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to allow us to give you pension administration services. To help us to carry out our statutory duty, we need to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, please visit:

[Cambridgeshire Pension Fund](https://pensions.cambridgeshire.gov.uk/governance/key-documents/cambridgeshire/)

[Northamptonshire Pension Fund](https://pensions.westnorthants.gov.uk/governance/key-documents/northamptonshire/)

This information can be made available in other languages and formats upon request like Braille, large print and audio cassette.