

**Section 1 Personal Details (Please use BLOCK CAPITALS)**

Surname: \_\_\_\_\_ Title: \_\_\_\_\_  
Forenames: \_\_\_\_\_ Previous Surname(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_  
Payroll Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Email Address: \_\_\_\_\_ National Insurance Number: \_\_\_\_\_

**Section 2 Current Bank Details**

Please enter your current Bank or Building Society details only.

Name(s) of Account Holder(s): \_\_\_\_\_

**Payment to Bank Account**

Bank Sort Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Account Holder(s) Bank Account No: \_\_\_\_\_

**Payment to Building Society Account**

Building Society Sort Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Account Holder(s) Building Society Reference No: \_\_\_\_\_

\*\*Roll Number: \_\_\_\_\_

\*\*Only applicable in certain circumstances

**Section 3 New Bank Details**

(Please choose ONE method only. Please consult your bank or building society in case of difficulty in completing this section.)

Name(s) of Account Holder(s): \_\_\_\_\_

Name of Bank/Building Society: \_\_\_\_\_

Address of Bank/Building Society: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

**Payment to Bank Account**

Bank Sort Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Account Holder(s) Bank Account No: \_\_\_\_\_

**Payment to Building Society Account**

Building Society Sort Code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Account Holder(s) Building Society Reference No: \_\_\_\_\_

\*\*Roll Number: \_\_\_\_\_

\*\*Building Society Bank: \_\_\_\_\_

\*\*Building Society Bank Account No: \_\_\_\_\_

\*\*Only applicable in certain circumstances

## Section 4 Authorisation

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return your completed and signed form either by:

- Scanning and emailing it to [pensions@northamptonshire.gov.uk](mailto:pensions@northamptonshire.gov.uk) if possible; or
- Sending it: to LGSS Pensions Service, One Angel Square, 4 Angel Street, Northampton, NN1 1ED

The Cambridgeshire Pension Fund and Northamptonshire Pension Fund are a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to enable us to provide you with pension administration services. To enable us to carry out our statutory duty, we are required to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, please visit:

Cambridgeshire Pension Fund - <http://pensions.cambridgeshire.gov.uk>  
Northamptonshire Pension Fund - <http://pensions.northamptonshire.gov.uk>

This information can be made available in other languages and formats upon request such as Braille, large print and audio cassette. Please phone (01604) 366537 for further information.